

75713, Cy. No. 4

17 October 1952

MEMORANDUM FOR COLONEL KOCH

SUBJECT: Progress Report for NSC on Status of Programs under NSC 36/1

1. In accordance with our conversation of today, I am writing this memorandum to give you the specifications for the progress reports requested by the NSC for submission to the President-elect shortly after the election.

2. These specifications are as follows:

(a) Scope: Progress reports should cover what has been done under the policy (or what was directed to be done but has been overtaken by events), outstanding developments related to the policy and necessary to an understanding of it, and whether the policy is current or in need of revision. For your convenience, I attach a somewhat more detailed checklist being employed by the Department of State for the reports for which it is responsible.

(b) Length: Approximately two single-spaced typewritten pages.

(c) Due Date: The reports should reach the NSC approximately by Wednesday, 29 October, and should therefore be in the Director's hands by Monday, 27 October. Reports should be addressed to DD/I, for my attention.

3. I shall be available any time if I can be of assistance on this.

25X1A9a


NSC Staff Assistant

cc: Mr. Becker

~~TOP SECRET~~

